

Wyndham Flagstaff Resort Application for Employment



Site Location: _____
Position (s) Applied For : _____ Date of Application: _____ / _____ / _____

To be considered an applicant for employment at Wyndham Flagstaff Resort, or any subsidiary, you must:(1)Complete this application form, any employment-related requests and any questionnaires, attachments, or records ("Application") in their entirety. If the Application is not satisfactorily completed, your Application will not be considered for any employment purpose. Completion of the Application does not indicate any position is open or promised; (2) attend and satisfy all scheduled interviews and cooperate fully with all reasonable employment requests of the Company including lawful examinations or tests.

Your application remains active and may be considered for 45 days from the date of application.To receive consideration after the 45-day period, you must complete and file another Application form in person. The size of a blank in the Application may make it difficult to complete an answer. Use any additional pages or available space to continue or add any information necessary or write out any question you have, sign and date it.

NAME _____

LAST FIRST MIDDLE

ADDRESS _____

STREET CITY STATE ZIP CODE

TELEPHONE NUMBER () SOCIAL SECURITY NUMBER -- --

If necessary, best time to call you at home is _____

May we contact you at work? _____ YES NO

If yes, work number and best time to call _____ () _____

Are you legally eligible, and can you produce satisfactory documentation of your eligibility for employment within this state and the U.S.? _____ YES NO

Are you over 18? _____ YES NO

List any relatives working for Wyndham Flagstaff: _____

Have you ever been employed by Wyndham Flagstaff before? _____ YES NO

If yes, give dates and location _____ FROM / / TO / /

Date available for work _____ / /

Employment desired: _____ Full Time Part Time Temporary

How did you hear about the position? _____

Are you on a lay off and subject to recall? _____ YES NO

Will you travel if job requires it? _____ YES NO

Will you work overtime if required? _____ YES NO

Have you ever been bonded? _____ YES NO

Have you ever been convicted of a crime? (This includes traffic, DUI, domestic disputes) _____ YES NO

Answering YES to the above question will not automatically prevent you from applying for the position so please answer honestly.

We will consider each situation individually. Information provided here will be verified via background check.

If YES, please explain _____

Driver's License number or State ID: _____ State

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, disability or any other legally protected status.

Employment History

List all employers who have employed you in the past ten (10) years in any capacity, including military experience. (Start with the most recent.)

DO NOT OMIT ANY EMPLOYERS

EMPLOYER	TELEPHONE ()	DATES EMPLOYED		Summarize the nature of the work performed and job responsibilities
		From	To	
ADDRESS				
JOB TITLE		HOURLY RATE/ SALARY		
		STARTING		
IMMEDIATE SUPERVISOR AND TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE/ SALARY		
		FINAL		
		\$	PER	
EMPLOYER	TELEPHONE ()	DATES EMPLOYED		Summarize the nature of the work performed and job responsibilities
		From	To	
ADDRESS				
JOB TITLE		HOURLY RATE/ SALARY		
		STARTING		
IMMEDIATE SUPERVISOR AND TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE/ SALARY		
		FINAL		
		\$	PER	
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REASON FOR LEAVING		HOURLY RATE/ SALARY		
		FINAL		
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EMPLOYER	TELEPHONE ()	DATES EMPLOYED		Summarize the nature of the work performed and job responsibilities
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		FINAL		
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IMMEDIATE SUPERVISOR AND TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE/ SALARY		
		FINAL		
		\$	PER	

Ever discharged or asked to resign from any employment? YES NO

If yes, give the employer(s) and reason(s) for each discharge/resignation _____

Skills and Qualifications Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work with our Company.

Educational Background

School Name Location	Circle Highest Year Completed	Major Field of Study	Graduated
Grade/ Grammar	1 2 3 4 5 6 7 8		
High School or Equivalent	9 10 11 12		Yes () No ()
Business/ Vocational Trade School or Other Training	1 2 3 4		Yes () No ()
College	1 2 3 4		Yes () No ()
Post Graduate	1 2 3 4		Yes () No ()

References List name and telephone number of three business/work references who are *not* related to you. If not applicable, list three school or personal references who are not related to you.

NAME	TELEPHONE	YEARS KNOWN
	()	
	()	
	()	

List professional, trade, business or civic associations and any offices held. (Exclude memberships which would reveal sex, race, religion, handicap or disability, or other protected status.)

ORGANIZATION	OFFICES HELD

List special accomplishments, publications, awards. (Exclude information which would reveal sex, race, religion, national origin, age, ancest handicap or disability, or other protected status.)

List any additional information you would like us to consider.

Agreement and Understandings

PLEASE READ CAREFULLY BEFORE SIGNING

AUTHORIZATION OF INVESTIGATION

I acknowledge that an investigation of my previous employment history and education background may be conducted. This may include an investigative consumer report which may contain information about my character, general reputation, personal characteristics and mode of living. I have been informed of my right to receive information about the nature and the scope of this investigation upon written request pursuant to the Fair Credit Reporting Act. I also acknowledge that an investigation of my worker's compensation and industrial accident claims background may be conducted under the guidelines of the Americans with Disabilities Act.

I authorize any person or entity, including former employers and the Company, to obtain, furnish, copy, release, and/or disclose any information or records as may be requested pursuant to or obtained in connection with such investigations, and I indemnify, release and hold harmless any entity for such action and for any action taken in connection with my application for employment.

NATURE OF EMPLOYMENT

I further agree and understand my employment, compensation and benefits can be separated or terminated, with or without cause, with or without notice, for any or no reason, at any time or place, at the will of either the Company or myself. I further understand that no manager, supervisor, representative, agent or official of the Company, other than the General Manager, has any authority to enter into any agreement or contract for employment for any specified or general period of time or terms, or to make any agreement contrary to the foregoing. No oral communication, implied agreement or understanding and / or no written memorandum, policy, procedure, handbook, manual or other document, with the sole exception of an express written employment contract executed by and between me and the General Manager can modify the terms of the foregoing.

FULL DISCLOSURE STATEMENT

I certify the facts or responses in the Application and to all pre-employment inquiries, are true and complete. If I am employed, any misrepresentation or omission of fact in this Application or to pre-employment inquiries, whenever discovered, may lead to rejection of this and subsequent applications and to discipline, including immediate discharge. I also may be subject to civil and / or criminal liability in accordance with the law. Wyndham may rely on this Application as a complete and truthful statement of any response by me and my related personal and work history, including my qualifications, skills, history, education, training experience and background.

I understand that I may be asked to take a pre-employment drug test. Any offer of employment will be contingent on passing the drug test. I understand that the Company performs random drug tests, post-incident drug tests, and drug tests for cause at any time during my employment.

WAIVER OF JURY TRIAL

WYNDHAM FLAGSTAFF RESORT (WFR) AND I HEREBY WAIVE, SURRENDER AND FORFEIT ANY RIGHT TO PURSUE A TRIAL BY JURY IN ANY ACTION, LAWSUIT, PROCEEDING, OR COUNTER-CLAIM (INCLUDING, BUT NOT LIMITED TO, CLAIMS RELATING TO HARASSMENT, DISCRIMINATION, TERMINATION, WAGES BENEFITS, ETC.) BROUGHT OR ASSERTED BY EITHER WFR OR MYSELF AGAINST THE OTHER FOR ANY MATTER ARISING OUT OF OR RELATING IN ANY WAY TO MY APPLICATION FOR EMPLOYMENT OR EMPLOYMENT WITH WFR. WFR AND I AGREE THAT EITHER PARTY MAY PURSUE ONLY A BENCH TRIAL BEFORE A JUDGE (WHERE APPROPRIATE) OR OTHER APPROPRIATE NON-JURY FORUM. IF YOU HAVE ANY QUESTIONS ABOUT THIS "JURY TRIAL" WAIVER, PLEASE CONSULT AN ATTORNEY PRIOR TO SIGNING THIS PROVISION.

Date: _____ Date: _____

Applicant's Signature

For Wyndham Flagstaff Resort